



COUNTY OF PLACER CIVIL SERVICE COMMISSION

Monday – July 8, 2013

AGENDA **4:00 PM Closed Session** **4:30 PM Open Session**

CIVIL SERVICE COMMISSION
JOHN COSTA
RON LE DOUX, **Chair**
DON NELSON, **Vice-Chair**
ANDRAE RANDOLPH
RICK WARD

Nancy Nittler, Personnel Director
Kellie Craig, Executive Secretary

Placer County Personnel – Training Room
145 Fulweiler Avenue, Suite 200
Auburn, CA 95603
530-889-4060

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4:00 PM ROLL CALL

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

- A. (Subdivision of (b)(1) of Government code Section 54957)
Title: Various/County Code Chapter 3, Section 3.12.02

4:30 PM OPEN SESSION

FLAG SALUTE

- I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957**
- II. AGENDA APPROVAL**
- III. MINUTES OF PREVIOUS MEETING – June 10, 2013**
- IV. PUBLIC COMMENT:** Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.
- V. OLD BUSINESS - None**
- VI. NEW BUSINESS**

- A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.
- B. Probation Department – Reclassification of seventeen (17) of the clerical positions resulting from a class study and non-competitive promotions for the Administrative Clerk-Journey, Administrative Clerk-Senior, and Administrative Supervisor.
- C. Department of Public Works – Revisions to the classification specifications for the Bus Driver I/II, Senior Bus Driver, and Transportation Supervisor.
- D. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.) (c.) for employee(s) assigned to the department(s) of District Attorney and Health and Human Services.

VII. COMMUNICATIONS - Reports to the Commission are informational items only. **(No action will be taken)**

- A. Provisional appointment - None
- B. Report of leaves of absence
- C. Staff reports and correspondence
- D. Commissioner comments

VIII. ADJOURNMENT

Civil Service Commission 2013 Meeting Schedule

Placer County Personnel – Training Room

August 12, 2013
September 9, 2013 – Tahoe
October 15, 2013
November 12, 2013
December 9, 2013